



Matoshri Education Society's

MATOSHRI COLLEGE OF PHARMACY

Eklahare, Near Odhagaon, Aurangabad Highway, Tal. & Dist. Nashik, Nashik- 422 105. (M.S.) Ph. No.: 0253-2406687, 9552516050
E-mail ID: matoshripharmacy@rediffmail.com Website: pharmacy.matoshri.edu.in

Approved by: All India Council of Technical Education (AICTE), Pharmacy Council of India, New Delhi, Govt. of Maharashtra, DTE, Mumbai. Affiliated to:
Savitribai Phule Pune University, Pune (ID.No.PU/NS/Pharm./163/2012) DTE Code:5405

IQAC meeting held on 2020-21

Reference No. IQAC/06/20-21

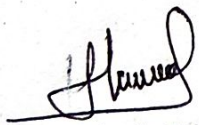
Date: 5/7/2021


NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of IQAC is scheduled on 12.7.2021 at 12:00 pm in pharmacy college building at IQAC Cell. All the members of IQAC are requested to attend the meeting.

The Agenda of the meeting is as follows

- Approval of last minutes of meeting held on 6/1/2021.
- Re-constitution of IQAC cell.
- To consider and approve the action taken report of the meeting held on January 2021
- Recommendations for the improvement of faculty student interaction for classroom teaching
- To share the reports of the feedback monitoring committee.
- To inform the members about the submission of NAAC SSR and DVV clarification reports
- To strengthen alumni interaction through online alumni meets to discuss about the upcoming NAAC peer team visit.


Mrs. Shinde P.R.
IQAC Co-ordinator


Dr. Talele G.S.
IQAC chairperson & Principal



Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

Meeting 6

Date: 12th July 2021

Time: 12:00 pm

Venue: IQAC Cell

Presided over by

Dr. Talele G.S.

Principal

Following members were present for the meeting

Sr. No.	Name	Signature
1.	Dr. Talele G.S. (IQAC Chairperson)	
2.	Mr. Darade K.N.(Management Representative)	
3.	Mrs. Shinde P.R (IQAC Coordinator)	
4.	Dr. Malpure P.S. (NAAC Coordinator)	
5.	Mr. Bhor N.D.(Administrative officer)	
6.	Mr. Kapse S.N (Training & Placement officer)	
7.	Mrs. Sangle S.J. (Senior faculty)	
8.	Mr. Vyavhare P.V.(Senior faculty)	
9.	Mr. Khamkar P.A. (Senior faculty)	

Members were absent

- Mr. Jain Parag (Industry nominee)
- Dr. Warke Ujjwala (Socialist)
- Mr. Mali Bhushan (Alumni representative)
- Mr. Nikam Suyog (Alumni representative)
- Mr. Gujrani Pratik (Student representative)

Students and outsiders has not allow to attend the meeting due to pandemic situation.



Meeting -6

IQAC coordinator welcomes and briefed the committee members about agenda. IQAC members after exchange of idea and thoughts made the following resolutions.

Agenda item 1: Approval of last minutes of Meeting

Resolution 1: The minutes of meeting of 6/1/2021 was read by Mrs. Shinde P.R, IQAC Co-ordinator under the chairmanship of Dr Talele G.S. and confirmed by all committee members.

Agenda item 2: Re-constitution of IQAC cell

All members welcomed Hon. Mr. Darade K.N. Secretary, Chairperson Dr. Talele G.S. IQAC AY 2021-22, and new eminent personalities from student. The teacher members list was revised based on the approved teacher list for AY 2020-21.

Agenda item 3: Recommendations for the improvement of faculty student interaction for online classroom teaching

It was pointed out that, the learners come from diverse areas with different levels of learning. So, the learner needs to be attended promptly by suitable system:

a) The teachers may allot a common hour for solving the difficulties in the college premises, which will be referred as Difficulty Solving Period (DSP).

b) Improvement in Academic Calendar – The Academic Calendar of 2021-22 was carefully discussed with respect to the deviations and lacunae in the contents and accordingly following recommendations are made to be considered while preparing 21-22 Academic Calendar:

- It is recommended that the schedule of Continuous Internal Evaluation (CIE) be included in academic calendar.
- Schedule of various activities and its impact on academics be evaluated carefully before announcement.
- The academic calendar shall be prepared well in advance according to term schedule of the University and it should be displayed on website in time.

The chairperson recommended that to improve the interaction with students by taking interactive sessions through available online platforms, rational use of social media etc.

Agenda item 4: To share the reports of the feedback monitoring committee

The feedback Monitoring committee collects the following feedback annually through the Vm-Edulife software.

- a) Curricular feedback
- b) Parent feedback
- c) Alumni feedback
- d) Faculty feedback

The above feedback's were collected and analysed by Mr. Kapse S.N., Member for the session 20-21. It was suggested that on the basis of feedback, appropriate action should be taken whatever required.

Agenda 5: To consider and approve the action taken report of the meeting held on January 2021

The NAAC Co-ordinator Dr. Malpure P. S. presented the report of follow up action taken by the on the decision of the IQAC in its meeting held on January 2021.

Item No.	Agenda	Decision	Action taken
Item No.1	To consider and approve the minutes of the meeting held on January 2021	The minutes of the meeting dated January 2021 were unanimously confirmed	No action required
Item No.2	To inform the members about submission of NAAC SSR	Members were informed that the NAAC SSR was successfully submitted on January 2021. Members appreciated the efforts of the team involved in preparation and submission of reports	No action required
Item No. 3	To discuss about the preparations for NAAC Peer team visit	The members were informed about the ongoing preparation of NAAC Peer Team visit. The Following was further suggested: <ul style="list-style-type: none"> ✓ A checklist must be provided to all heads and offices for the visit. ✓ A draft power point presentation must also be prepared and shared with all heads 	Action taken, checklist and draft power point presentation were prepared and shared with all criteria heads.

Agenda item 6: To inform the members about the submission of NAAC SSR and DVV clarification reports

The members were informed about completion of the first two steps of NAAC Assessment and Accreditation i.e SSR submission followed by Data Verification and Validation (DVV) process. The final round of assessment to would be done by the Peer Team.

IIQA Submission: 03/12/2020

IIQA approval: 07/12/2020

SSR Submission: 18/1/2021

DVV last submission: 11/5/2021

SSR pre-qualified cleared: 10/06/2021

Agenda 7: To strengthen alumni interaction through online alumni meet

The Alumni Association of MCOP established since 2018. The IQAC has taken initiative to make register all the alumni through the google format, also requested that all HODs will be directed to follow up this initiative.

The final year examination for AY 2019-20 and A.Y.2020-21 were conducted by SPPU in online mode. Training and placement Co-ordinator Dr. Malpure P.S. proposed alumni meet in online mode to share the online examination experience and future study/ career prospects. All members agreed to conduct an alumni meet in the month of July2021.


Agenda item 7: To discuss about the preparation of NAAC peer team visit


The members were informed about the ongoing preparations of NAAC Peer Team visit. The following was further suggested: A checklist must be provided to all departments and offices for the visit. The HODs presentation for all department must be prepare according to guidelines.

Members took note of the action taken on various decisions of the Cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.

Agenda item 8: Any other points with permission of the chair

The meeting was concluded with vote of thanks by Mrs. Shinde P.R. IQAC coordinator to Hon. Chairperson and all the members for their valuable contribution in meeting of IQAC.


Mrs. Shinde P.R.
IQAC Co-ordinator


Dr. Talele G.S.
IQAC chairperson & Principal





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Date: 13/9/2021

Item No.	Resolution	Action Taken
1.	Approval of last minutes of meeting	All the resolutions of last minutes meeting of IQAC held on 6/1/21 hereby unanimously confirmed.
2.	Reconstitution of IQAC Cell	The IQAC cell was reconstituted as prescribed guidelines.
3.	Recommendations for the improvement of faculty student interaction for online classroom teaching	The faculty student interaction was improved by using available platform, social media etc.
4.	To share the reports of the feedback monitoring committee	All feedbacks were collected and analyzed by feedback monitoring committee through Vm- Edulife digital platform
5.	To consider and approve the action taken report of the meeting held on January 2021	The action taken report for last meeting was read and confirmed.
6.	To strengthen alumni interaction through online alumni meet	The third alumni meet was conducted by Dr. Malpure P.S (T&P Coordinator) dated on 24/7/2021.
7.	To inform the members about the submission of NAAC SSR and DVV clarification reports	To be followed as resolved
8.	To discuss about the preparation of NAAC peer team visit	To be followed as resolved

Mrs. Shinde P.R.
IQAC Co-ordinator

Dr. Talele G.S.
IQAC chairperson & Principal

